



Millington Nursery School

GOVERNORS' REPORT

2017 - 2018

"Where we learn, laugh and grow together."

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Principal Mrs Tanya Millar BEd

25th January 2019

Dear Parent/Governors

I am pleased to have this opportunity to present the *Governors' Report* on Millington Nursery School. It is our intention that you should be kept informed about your child's progress at school and this report is one of a number of ways in which this information will be provided.

If you wish to have additional information or clarification of any aspect of the report, I should be grateful if you would forward your request in writing to the Principal, Mrs T Millar.

I commend this report for your consideration.

Yours faithfully

D Causby
Chairman

BOARD OF GOVERNORS

Membership 2017-2018

Chairperson Mr D Causby
Vice Chairperson Mrs H Porter
Secretary Mrs T Millar

Board Representatives

Mr D Jones
Mrs S James
TBA

Teacher Representative

Mrs C Savage

Parent Representatives

Mrs C Curran
Mrs J Sloan

Dept. of Education Representatives

Mrs H Porter
Mr D Causby

School Principal

Mrs T Millar

The Board of Governors is reconstituted every four years. The present Board of Governors was set up in October 2018 and it is anticipated they will serve until June 2022. The parent representatives will serve until June 2020

WHAT ARE THE GOVERNORS' RESPONSIBILITIES?

The Governors are ultimately responsible for the overall management of the school. They are required to meet for a minimum of three times each year but in practice meet more often than this.

Some of their duties include:

- the oversight of the curriculum
- the control of the budget
- the provision of information to parents
- the selection of staff
- the maintenance of the premises (shared responsibility with EA)
- the Admissions Policy
- the school policies
- Department of Education and Southern Education and Library Board circulars
- fostering links with the local community and pursuing objectives of mutual understanding

MEETINGS OF THE BOARD OF GOVERNORS 2018/2019

The Board of Governors had meetings on the following dates in the 2017-2018 school year:-

15 November 2018

7 February 2019

BUDGET AND EXPENDITURE REPORT

FINANCIAL YEAR APRIL 2018 - MARCH 2019

With the introduction of Local Management of Schools (LMS) each school receives an annual budget, which is largely based on the number of pupils attending the school.

Please note that the LMS budget report covers the financial year from April to March as distinct from the academic year from September to June.

1.	SCHOOL'S BUDGET 2017/2018	£
	Carry over from 16/17	£
	TOTAL RESOURCES AVAILABLE TO SCHOOL	£
2.	EXPENDITURE	
	Salaries & Wages	£
	Running Cost	£
	NET EXPENDITURE	£
3.	CUMULATIVE CASH FORWARD	£

SCHOOL FUND

ACADEMIC YEAR August 2018 - June 2019

Please note School Fund report covers the academic year from September to June as distinct from the financial year from April to March (as per LMS budget report).

INCOME RECEIVED	£
EXPENDITURE	£

CALENDAR OF EVENTS - 2018/2019

TERM 1

Children's Induction
Settling In Parent Interviews
Pumpkin Fancy Dress Party
Autumn Walk within School grounds
Visit from the Optician
Christmas Sing-along and fun day
Christmas Dinner
Visit to Millington Primary School's Nativity Play
Cinema Day
Visit to Gullivers Santa Grotto
Christmas Nativity Puppet Show
Christmas Party and Santa Visit
DELTA

TERM 2

Black & White Day
School Photographer
Bring a Mum & Dad to School Days
Action Cancer Charity Appeal
Environmental Education Officer talk on litter
Gardening Club
Spring Walk within School grounds
Easter walk to the Peoples park
Library visit
Easter Fun Day and Egg Hunt

TERM 3

Smile Clinic
Visit from Police Officers
Visit from Ambulance and Paramedics
School Family Teddy Bears' Picnic to the Peoples Park
New Parents' Information Day
Ice-cream Factory
Peter Pans
Progress Reports
Sure Start Transition
Sports & Graduation Day
Beach Party
Royal Wedding Party
Cinema Day

Staff Development Days 2017 -2018

Baker Days	DATE		FOCUS OF STAFF DEVELOPMENT
	Day	Date	
Day 1	Monday	21 August	Staff meeting, review of plans for the incoming year, set up classrooms and notice boards etc. after summer break.
Day 2	Tuesday	22 August	Whole staff development planning for new three-year plan.
Day 3	Wednesday	23 August	am- Sensory processing in the classroom - training to be led by RISE NI, pm- practical application and preparation
Day 4	Thursday	24 August	Am -Self-Esteem and mindfulness in the classroom - delivered by RISE NI Pm - practical application and preparation
Day 5	Tuesday	29 August	Whole school development planning, for new three year plan
SDDs	Day	Date	
Day 1	Friday	3 November	Practicing Mindfulness in the classroom - developing relaxation and breathing techniques for children and staff
Day 2	Wednesday	3 January	Focus on reviewing current Safeguarding and Child Protection Procedures and policies in relation to new guidelines.
Day 3	Wednesday	11 April	Focus on the teaching and learning process in relation to physical development and movement. Reviewing current planning for physical play. Review of the Grading Station training delivered by RISE NI during Term 1.
Day 4	Friday 25 th	25 May	Review and reflect on system of observations to ensure they continue to be relevant within our school, discuss any possible changes required for next year. Update I pads with relevant software.
Day 5	Friday	16 March	Wellness practices for children and young people - promoting positive mental health in the classroom. Training by Pupil, personal Development Services

SCHOOL PREMISES

Millington Nursery School has a fantastic, bright and spacious school comprising of a large Multi-purpose Entrance Hall, Principal's Office, Staff Room, three large classrooms, Special Needs Room and a fabulous outdoor area.

The school is furnished to a high standard throughout, and has an excellent range of equipment available.

SCHOOL SECURITY

1998 regulations require formal information to be presented regarding school security. Please note the following:

1. Visitor access control - during school hours all visitors to school must enter by the front door and report to the office. The front door is protected by an electronic access control. A closed circuit television system operates on school premises. Visitors are required to sign in and out.
2. Secure doors and windows - external doors are secured from the inside when pupils are in class and locked when school is not in use. Double glazed windows are fitted with safety / security handles.
3. Out of hours access - there are three keyholders - Principal, Teacher and Building Supervisor.
4. Fire Detection Systems - the school is fitted with a fully functional fire alarm.
5. Computer security - information held on computer can only be accessed by using confidential passwords. A "Safe Use of the Internet" policy operates in school.
6. Intruder Alarm - the school is protected by an intruder alarm.

A security assessment is carried out annually by the Board of Governors

SPECIAL EDUCATIONAL NEEDS

It is an aim of Millington Nursery School to ensure that every child, regardless of ability, has access to a broad and balanced curriculum - this, of course, includes children with special educational needs.

In order to make appropriate provision for these children Millington Nursery School will follow the stages laid down in the Code of Practice as outlined in the Education (Northern Ireland) Order 1996, together with statutes laid down in the Special Educational Needs and Disability Order (2005)

The Special Educational Needs Co-ordinator (SENCO), class teachers and classroom assistants work closely together to ensure the early identification of special needs and that programmes of work are targeted towards the child's greatest needs. We also involve external agencies as appropriate.

Our school has ease of access, and is on one level throughout. We have full disabled toilet facilities for both adults and children.

HOME, SCHOOL AND COMMUNITY LINKS

The school has provided many opportunities for parents to take an active interest in the education of their children this year. Links between parents, the school community and external agencies continued to be fostered and encouraged in various ways including:-

- Information sessions for new parents
- Induction Day for new parents and children
- Parent Interviews
- Written Reports
- Monthly Newsletters
- Weekly Updates of special events posted on Whiteboard
- Parents encouraged in assisting their children, through support of Topic work in class, by bringing objects of interest to school
- Barnaby Bear weekend visits
- Workshops for parents aimed at developing educational attainment
- Links with Sure Start and RISE NI

Throughout the year, we arrange for a number of visitors to Nursery and also make various visits into the community to help extend our learning experiences, as can be seen in our Calendar of Events. We also work closely with other professionals including Educational Psychologists and Speech and Language Therapists. Our school also links with the BOTA a community group.

FUNDRAISING:

This year, we took part in the Action cancer Appeal and Christmas Jumper day in aid of Save the Children. We would like to thank all our parents and friends for their support and generosity.

ATTENDANCE

The attendance for 2017/2018 was 90%.

REVIEW OF THE PAST YEAR

The 2017/2018 school year was again a very busy and eventful time for staff, parents and children.

Our curricular focus this year was on developing the self-esteem and mental and physical wellbeing of the children in our care. We also reviewed the three -year development plan and the Child protection policy. The changes to our policies and planning were achieved during directed time and on School Development Days. Aspects of wellbeing development featured in teachers' PRSD targets.

In Millington Nursery School, we aim to provide a broad and balanced curriculum based around the 6 key areas. Our weekly plans are working documents and staff are continually assessing and evaluating, reviewing and improving the activities planned.

In December, the three classes performed a number of Christmas songs for their parents followed by participating in a number of Christmas art activities. Parents and friends joined with us in school to watch our enthusiastic children performing. Everyone enjoyed the Christmas refreshments that were served after each performance.

Other visits this year were linked to our topic work and aimed to develop an aspect of the curriculum such as the visits from the Health Action Heroes and a trip to the Smile Clinic.

Our school website continues to be developed and is used to help us keep parents up-to-date with what is happening in school with the News and Gallery sections.

In June, we held our Sports Day and Graduation Ceremony. The children worked really hard for both events. The Graduation Ceremony saw the children singing some of their favourite songs. Afterwards, everyone joined us for a picnic lunch. This year we also took the opportunity to walk as a school family to the people's park where we went on a treasure hunt, fished in the pond and played in the park followed by a picnic. The days were greatly enjoyed by everyone.

Our Extended Schools' Projects were well attended again this year. Our Language Club was again very successful. Parents were able to borrow story sacks and activity boxes to use with the children at home to help develop their language and concentration skills. We also benefitted from the expertise of a specialist language teacher who followed the Wellcome Language Scheme. We were able to see a notable improvement in the language skills of the children involved in the programme. This year we were able to purchase a number of balance bikes, which the children were able to loan with the aim of helping to develop their physical skills.

Again our Art and Garden Clubs benefited from the talents of our parents and friends.

Through our transition programme we again worked closely with our local primary schools to ensure the children experienced an easy transition to Year 1. We also had visits from the Sure Start two year old programme and a local playgroup, to establish initial links with the children and their parents who would be starting with us in September.

The staff of Millington Nursery School appreciate the continual help and support that our parents give. It is always a delight to work with the children in our care and see them flourish over the course of the nursery year.

The Board of Governors would like to thank staff, parents, pupils and friends for making 2017-2018 yet another memorable year in the life of Millington Nursery School.